



Parking Permit Agreement 2018-2019

University Manors, Ltd.
72 E. 14th Ave.
Columbus, Ohio 43201

I, the undersigned and tenant of (**address**) _____, do hereby agree to, have read, and do understand, all terms and conditions set forth in this agreement. I understand that failure to abide by these rules and conditions may result in the forfeiture of my parking permit, and/or parking privileges at any time, and are not subject to prior warning.

1. I understand permits are for tenants only, and only for those who will **actively and continuously have a car** at their rental property. **Cosigners, friends, etc. are not permitted to have a permit.** If I am found to have violated this policy, I understand it will result in my automatic forfeiture of parking privileges for the remainder of the lease term.
2. **Proof of registration must be furnished in order to receive a UML parking permit.** Vehicles must be registered to tenants, or their co-signers only. **Permits are to be placed in the bottom corner (near dash) of front windshield, passenger side.**
3. **The vehicle make, model, license plate, year, and color must be provided before a permit will be issued.**
4. **If a vehicle with a UML permit is found parked at a location that it is not authorized to be parked, that vehicle is subject to towing at the owner's expense. Residents may park ONLY at their residence, not other UML lots.**
5. **If at any time permits are duplicated, copied, or counterfeited in any way, tenant will permanently forfeit their parking permit and parking privileges for the remainder of their lease term. No exceptions.**
6. **Vehicles must have current license plate tags and be in drivable condition.** Vehicles found to have flat tires for longer than 48 hours, are damaged/non-drivable, or that do not have current plates, will be towed at the owner's expense.
7. **Before transferring the permit to a new permanent vehicle, tenant must immediately notify the office in writing by emailing Kelly@universitymanors.com.** Proof of vehicle registration must also be attached to the email.
8. **UML permits are good ONLY for the car they are registered to.** If a UML permit is on a vehicle it is not registered to, that vehicle is subject to towing at owner's expense.
9. **In the event a tenant's car is in need of maintenance or repair, a Visitor Permit will be issued by the office.** Permanent UML permits are NOT to be switched on to the temporary vehicle.
10. **Visitor Permits (VPs), with the exception of being for maintenance, are only available to buildings where there is assigned parking available.** VPs are only for tenant's own assigned parking space. A limit of 3 FREE VPs, per tenant, per semester will be issued. Additional VPs will be \$10/each, a maximum of 6 total VPs per semester. VPs are valid for up to 7 days from the date issued. **VPs are not issued over home Football game weekends.**
11. **Parking is either assigned or First Come First Serve (FCFS). FCFS parking is never guaranteed.** Your UML permit provides the opportunity for you to vie for a parking space in a community lot. *More permits than spaces may be issued.*
12. **Failure to park within marked parking lanes, or parking in areas that are not clearly designated as a parking space (i.e. creating your own spot), may result in the automatic towing of tenant's vehicle, at tenant's expense, without warning.**
13. **Parking in someone else's assigned parking spot at any time, for any reason, will result in the automatic towing of the vehicle without warning, and may also result in the permanent forfeiture of the parking permit and parking privileges.**
14. **Lost or damaged permits will be reissued at a cost of \$100 each.** All lost, stolen, or damaged permit numbers will automatically be transferred to Shamrock Towing and placed on automatic towing patrol. **The replacement of stolen or damaged permits is at the discretion of University Manors, Ltd (a police report must be submitted if permit is stolen).**

Release of Liability

I hereby release University Manors, Ltd. and its partner companies, of any responsibility or liability for loss and/or damages to my vehicle, including but not limited to partial or total theft, collision, fire, acts of god, weather, construction, etc. during the course of my car parking in the parking lot. I understand that in the event my car needs to be removed from the premises and/or moved to another spot within the premises I will be responsible for any charges incurred. I understand and agree that neither University Manors Ltd., nor its owners, employees, representatives, or agents, may be held liable in any way for any injury, harm or other damages as a result of parking on their property and/or in having my vehicle towed. I have read the Parking Policy and understand all the regulations for proper parking, driving and conduct. I understand that cars parked in violation of the regulations are subject to towing at my expense. I further understand that violation of parking regulations may lead to revocation of parking privileges. University Manors, Ltd. reserves the right to change parking policies at any time by providing written notice to tenants. Parking is a privilege and is not guaranteed in any lease agreement.

Print Name _____ Signature _____ Date _____